

| | |
|----------------|------------|
| Educator Name: | Date: |
| Address: | Signature |
| Date reviewed | Signature: |

| RISK RATING MATRIX | | | | | | |
|--------------------|---------------|----------|----------|----------|--------------|--|
| | CONSEQUENCE | | | | | |
| | INSIGNIFICANT | MINOR | MODERATE | MAJOR | CATASTROPHIC | |
| ALMOST CERTAIN | Moderate | High | High | Extreme | Extreme | |
| LIKELY | Moderate | Moderate | High | Extreme | Extreme | |
| POSSIBLE | Low | Moderate | High | High | Extreme | |
| UNLIKELY | Low | Low | Moderate | High | High | |
| RARE | Low | Low | Low | Moderate | High | |

| HAZARD IDENTIFICATION AND RISK RATING | |
|--|---------|
| <p>A hazard is defined as anything that has potential to cause harm, injury, ill health etc. in some way.</p> <p>A risk is defined as the actual chance that the hazard will cause harm.</p> <p>Use the risk rating matrix overleaf to assess the risk's severity by finding the intersection of consequence and likelihood.</p> | |
| <input type="checkbox"/> Communication | Rating: |
| <input type="checkbox"/> Drowning | Rating: |
| <input type="checkbox"/> Swimming | Rating: |
| <input type="checkbox"/> Other hazards specific to activity: | Rating: |

| RISK CONTROL MEASURES |
|---|
| Identify which control measures you will apply to alleviate the relevant risks |
| COMMUNICATION |
| <input type="checkbox"/> Ensure access to working telephone |
| <input type="checkbox"/> Access to a battery pack for phones in case of a blackout |
| <input type="checkbox"/> Emergency contact details are up to date and easily accessible for all children |
| <input type="checkbox"/> Parents have identified preferred contact details/method |
| <input type="checkbox"/> Educators should brief the children beforehand on safety rules, behaviour expectations, and the layout of the swimming area. |
| DROWNING |
| <input type="checkbox"/> The educator leading the swimming activity should be a proficient swimmer |
| <input type="checkbox"/> Maintain a proper ratio of educators to children based on swimming ability and age. Always supervise the children closely while in or near water, ensuring constant visual contact |
| <input type="checkbox"/> Monitor weather conditions before and during the excursion. Educators should be prepared to adapt plans or evacuate the area if weather conditions become unsafe for swimming. |
| KDFC POLICIES, PROCEDURES AND REFERENCE MATERIALS |
| <input type="checkbox"/> Educator to have read and understand all policies and procedures |
| <input type="checkbox"/> Educator complies with all policies and procedures |
| SWIMMING POOL |
| <input type="checkbox"/> Gates have been closed and check prior to children attending care |
| <input type="checkbox"/> No climbable objects are near the fence at least 900mm non-climbable zone |
| <input type="checkbox"/> Pool Safety Certificate is current |
| <input type="checkbox"/> A resuscitation sign is in a visible are in the pool area |
| <input type="checkbox"/> Pool filters are inaccessible to children |
| <input type="checkbox"/> Pool chemicals are inaccessible to children |
| <input type="checkbox"/> Pool checklist completed daily |

| |
|---|
| <input type="checkbox"/> Other control measures specific to hazard: |
| |

| |
|--|
| RISK BENEFITS |
| Identify how the children in your care will benefit from this activity and/or exposure to this risk: |

