

SWIMMING EXCURSION PERMISSION AND RISK ASSESSMENT

KATH DICKSON FAMILY DAY CARE
METROPOLITAN AND EAST COAST SERVICES | 1300 336 345

Educator first name: _____ Surname: _____

Address: _____ Post code: _____

Permission to swim in: Educator's pool Public pool Date: _____

CHILDREN ATTENDING

SA = School Aged; N-SA = Non-School Aged

CHILD NAME	CAN CHILD SWIM 50 METRES?	AGE	PARENT SIGNATURE
_____	<input type="checkbox"/> YES / <input type="checkbox"/> NO	<input type="checkbox"/> SA / <input type="checkbox"/> N-SA	_____
_____	<input type="checkbox"/> YES / <input type="checkbox"/> NO	<input type="checkbox"/> SA / <input type="checkbox"/> N-SA	_____
_____	<input type="checkbox"/> YES / <input type="checkbox"/> NO	<input type="checkbox"/> SA / <input type="checkbox"/> N-SA	_____
_____	<input type="checkbox"/> YES / <input type="checkbox"/> NO	<input type="checkbox"/> SA / <input type="checkbox"/> N-SA	_____
_____	<input type="checkbox"/> YES / <input type="checkbox"/> NO	<input type="checkbox"/> SA / <input type="checkbox"/> N-SA	_____

PRESCRIBED ADULT:CHILD SWIMMING RATIO

CHILD AGE	RATIO
up to 3 yrs	1:1
3 yrs to school-age	1:2
school-age	1:5

RISK RATING MATRIX

		CONSEQUENCE				
		INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC
LIKELIHOOD	ALMOST CERTAIN	Moderate	High	High	Extreme	Extreme
	LIKELY	Moderate	Moderate	High	Extreme	Extreme
	POSSIBLE	Low	Moderate	High	High	Extreme
	UNLIKELY	Low	Low	Moderate	High	High
	RARE	Low	Low	Low	Moderate	High

HAZARD IDENTIFICATION AND RISK RATING

HAZARD	RISK RATING (use matrix)	RISK ELIMINATION / CONTROL MEASURES (Identify which control measures you will apply to alleviate the relevant risks.)
<input type="checkbox"/> Drowning	_____	<input type="checkbox"/> All children are accounted for
<input type="checkbox"/> Behaviour	_____	<input type="checkbox"/> Discuss safety around other people
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> KDFC policies and procedures
<input type="checkbox"/> Over-crowding	_____	<input type="checkbox"/> Discuss behaviour expectations of children
<input type="checkbox"/> Other users of water	_____	<input type="checkbox"/> Observe and assess equipment / environment
<input type="checkbox"/> Weather conditions	_____	<input type="checkbox"/> Awareness of supervision
<input type="checkbox"/> Other health emergencies	_____	<input type="checkbox"/> Ensure sun safe strategies
<input type="checkbox"/> Injury, illness, sun exposure, sunburn, heat exhaustion, heat stroke	_____	Other control measures specific to hazard:
<input type="checkbox"/> Anaphylactic or allergic reactions, bites, stings, asthma attack	_____	<input type="checkbox"/> _____
<input type="checkbox"/> Water (please detail) _____	_____	<input type="checkbox"/> _____
Other hazards specific to activity:		
<input type="checkbox"/> _____	_____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	_____	<input type="checkbox"/> _____

A hazard is defined as anything that has potential to cause harm, injury, ill health etc. in some way.
A risk is defined as the actual chance that the hazard will cause harm.