

Educator Name:	Date:
Address:	Signature
Date reviewed	Signature:

		CONSEQUENCE					
		INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	
ALMOST CERTAIN	Moderate	High	High	Extreme	Extreme		
LIKELY	Moderate	Moderate	High	Extreme	Extreme		
POSSIBLE	Low	Moderate	High	High	Extreme		
UNLIKELY	Low	Low	Moderate	High	High		
RARE	Low	Low	Low	Moderate	High		

## HAZARD IDENTIFICATION AND RISK RATING

A hazard is defined as anything that has potential to cause harm, injury, ill health etc. in some way.  
 A risk is defined as the actual chance that the hazard will cause harm.  
 Use the risk rating matrix overleaf to assess the risk's severity by finding the intersection of consequence and likelihood.

<input type="checkbox"/> Communication	Rating:
<input type="checkbox"/> Drowning	Rating:
<input type="checkbox"/> Swimming	Rating:
<input type="checkbox"/> Other hazards specific to activity:	Rating:

## RISK CONTROL MEASURES

Identify which control measures you will apply to alleviate the relevant risks

**COMMUNICATION**

- Ensure access to working telephone
- Access to a battery pack for phones in case of a blackout
- Emergency contact details are up to date and easily accessible for all children
- Parents have identified preferred contact details/method
- Educators should brief the children beforehand on safety rules, behaviour expectations, and the layout of the swimming area.

**DROWNING**

- The educator leading the swimming activity should be a proficient swimmer
- Maintain a proper ratio of educators to children based on swimming ability and age. Always supervise the children closely while in or near water, ensuring constant visual contact
- Monitor weather conditions before and during the excursion. Educators should be prepared to adapt plans or evacuate the area if weather conditions become unsafe for swimming.

**KDFC POLICIES, PROCEDURES AND REFERENCE MATERIALS**

- Educator to have read and understand all policies and procedures
- Educator complies with all policies and procedures

**SWIMMING POOL**

- Gates have been closed and check prior to children attending care
- No climbable objects are near the fence at least 900mm non-climbable zone
- Pool Safety Certificate is current
- A resuscitation sign is in a visible are in the pool area
- Pool filters are inaccessible to children
- Pool chemicals are inaccessible to children
- Pool checklist completed daily

<input type="checkbox"/> Other control measures specific to hazard:

**RISK BENEFITS**

Identify how the children in your care will benefit from this activity and/or exposure to this risk:

