

# RISK ASSESSMENT AND MANAGEMENT ACTS OF NATURE

KATH DICKSON FAMILY DAY CARE

METROPOLITAN AND EAST COAST SERVICES | 1300 336 345

Educator Name:	Date:
Address:	Signature
Date reviewed	Signature:

## RISK RATING MATRIX

	CONSEQUENCE					
	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	
ALMOST CERTAIN	Moderate	High	High	Extreme	Extreme	
LIKELY	Moderate	Moderate	High	Extreme	Extreme	
POSSIBLE	Low	Moderate	High	High	Extreme	
UNLIKELY	Low	Low	Moderate	High	High	
RARE	Low	Low	Low	Moderate	High	

## HAZARD IDENTIFICATION AND RISK RATING

A hazard is defined as anything that has potential to cause harm, injury, ill health etc. in some way.

A risk is defined as the actual chance that the hazard will cause harm.

Use the risk rating matrix overleaf to assess the risk's severity by finding the intersection of consequence and likelihood.

<input type="checkbox"/> Supervision	Rating:
<input type="checkbox"/> Communication	Rating:
<input type="checkbox"/> Behaviour of children	Rating:
<input type="checkbox"/> Acts of Nature	Rating:
<input type="checkbox"/> Lockdown or evacuation to an unlicensed area	Rating:
<input type="checkbox"/> Other hazards specific to activity:	Rating:

## RISK CONTROL MEASURES

Identify which control measures you will apply to alleviate the relevant risks

### SUPERVISION

- Children to stay within sight of the Educator at all times
- Educator to be responsible for the children at all times, no other Adults to be left alone with children
- Educator will position themselves to be able to view all children

### COMMUNICATION

- Ensure access to working telephone
- Access to a battery pack for phones in case of a blackout
- Emergency contact details are up to date and easily accessible for all children
- Parents have identified preferred contact details/method
- Develop and regularly practice an emergency response plan
- Educate children about natural disasters in an age-appropriate manner. Teach them basic safety tips and actions to take during emergencies without causing panic
- Subscribe to QLD government disasters and alerts on social media to keep up to date with emergency updates

### KDFC POLICIES, PROCEDURES AND REFERENCE MATERIALS

- Educators to have read and understand all policies and procedures
- Educator complies with all policies and procedures
- Regularly review and update your risk assessment and emergency plans based on any changes in the environment, regulations, or lessons learned from drills and real-life incidents

### BEHAVIOUR OF CHILDREN

- Children to follow directions given by the Educator
- Children to stay within sight of the Educator at all times

<input type="checkbox"/> Regular discussion with children about behaviour expectations
<input type="checkbox"/> Consistent behaviour guidance strategies used
<b>ACTS OF NATURE</b>
<input type="checkbox"/> Ensure that the building structure, outdoor play areas, and surrounding areas are well-maintained to minimize risks during natural disasters
<input type="checkbox"/> Stay informed about weather forecasts and alerts in your area. Have a system in place to receive updates about severe weather warnings and take necessary precautions, such as moving children to safer areas or sheltering indoors.
<input type="checkbox"/> Assess outdoor play areas and secure loose items that could become projectiles during strong winds.
<b>LOCKDOWN OR EVACUATION TO AN UNLICENSED AREA</b>
<input type="checkbox"/> Stock up on emergency supplies such as first aid kits, flashlights, batteries, non-perishable food, water, blankets, and a battery-operated radio.
<input type="checkbox"/> Children to remain supervised if in an unlicensed area
<input type="checkbox"/> Discussion around safety in an unlicensed area and behaviour expectations
<b>Other control measures specific to hazard:</b>

<b>RISK BENEFITS</b>
Identify how the children in your care will benefit from this activity and/or exposure to this risk: